



MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI

(Established on 27th June 2014 by Government of Maharashtra under Act VI of 2014)
2nd Floor, MTNL-CETTM Building, Technology Street, Hiranandani Gardens,
Powai, Mumbai, Maharashtra - 400 076.

RECRUITMENT ADVERTISEMENT

Maharashtra National Law University Mumbai invites applications for the below-mentioned positions on a purely contractual/temporary basis with a consolidated salary for the Project- Access to Justice and Continuous Legal Education:

Sr. No.	Name of the Post	No. of posts	Consolidated Remuneration
1.	Programme Coordinator for Legal Aid Programme	01	Rs. 80,000/- per month
2.	Programme Coordinator for Continuous Legal Education Programme	01	Rs.75,000/- per month
3.	Senior Legal Fellow	01	Rs. 60,000/- per month
4.	Junior Legal Fellow	02	Rs. 50,000/- per month
5.	Social Worker	02	Rs. 45,000/- per month
6.	Documentation Officer	01	Rs. 40,000/- per month
7.	Office Support Staff	01	Rs.30,000/- per month

- Submission of application on-line: by 23rd September 2026 till 23.59 Hrs.
- Hard Copy of application along with copies of the enclosures shall reach the “**Registrar, Maharashtra National Law University Mumbai, 2nd Floor, CETTM MTNL Building, Technology Street, Hiranandani Gardens, Powai, Mumbai- 400076 (Maharashtra)** positively, by 5:00 pm on or before 28th September 2026.
The name of the post applied for, shall be superscribed on the envelope.
- For details and on-line application link, please Visit: www.mnlumumbai.edu.in

Date: September 9, 2026

**Registrar
MNLU Mumbai**

Application Submission starts from - 9.09.2026, 12.00 noon

Last Date to apply: -

1. Online Application: - 23.09.2026, 23.59pm

2. Hard copy of application along with copies of documents: - 28.09.2026, 5:00pm

(To be send on the prescribed address)

About the Project: Maharashtra National Law University, Mumbai invites applications from dedicated and motivated professionals for engagement in two newly launched programmes designed to strengthen access to justice and enhance the quality of legal education and representation for marginalized and vulnerable communities across Maharashtra.

The Project is divided into two parts:

1. **Legal Aid Programme** – To provide the comprehensive legal aid and representation to about 750 under trial prisoners in Aurthur Road and Taloja Jail and provide them with access to justice, rights awareness and intervene in bail and procedures issues on time.
2. **Continuing Legal Education** - To adopt and develop professional credentials of the new lawyers by increasing practical litigation skills, such as trial advocacy, evidence analysis, and courtroom practices, to become effective practitioners in District and Sessions Courts and become a person who is professionally competent and socially responsible.

1. Programme Coordinator for Legal Aid Programme (Annual contractual basis for the Project with a consolidated salary) (No.of Position- 01)

➤ **Essential Qualifications**

- Master's degree in law
- Preference will be given specialization in Criminal law
- 3 to 5 years of practice of law and/or research/advocacy on prison reforms, human rights, and rights of marginalized communities.

➤ **Desirable Qualifications and Roles and Responsibilities**

- Ability to lead a team in the field of access to justice
 - Proven organizing and coordination skills with courts, prisons, legal aid system, DLS, SLS, NGO's etc.
 - Excellent Communication skills with different stakeholders.
 - Documentation skills.
 - Familiarity with prison systems: Have knowledge of prison systems and procedures to effectively identify prisoners in need of legal aid and assist them with available legal options.
 - Research and writing abilities: Possess good research and writing skills to draft legal documents are desirable.
 - Knowledge of human rights and fair trial principles: Understand and uphold human rights principles and fair trial standards while providing legal support to prisoners.
 - Strong ethical standards: Maintain integrity, professionalism, and confidentiality in dealing with sensitive legal matters.
 - Continuous learning: Stay updated with relevant legal developments, case laws, and best practices in the field of fair trial advocacy.
- **Age Limit:** 25 Yrs. to 40 Yrs
- **Salary:** Rs. 80,000/-per month

2. Programme Coordinator for Continuous Legal Education Programme (Annual contractual basis for the Project with a consolidated salary) (No.of. Position- 01)

➤ **Essential Qualifications**

- A Master's degree in law
- Desirable Degree in Management along with law
- Two or Three years of research experience will be preferred.

➤ **Desirable Qualifications and Roles and Responsibilities**

- Strong research and analytical skills, with the ability to gather and interpret complex legal information.
- Ability to organized programme/Seminar/ Training programme
- Excellent written and verbal communication skills to effectively present research findings.
- Ability to work independently and as part of a team, collaborating with diverse stakeholders.
- Attention to detail and ability to meet deadlines while managing multiple research projects.
- Understanding of social justice issues, human rights, and the challenges faced by young lawyers.

➤ **Age Limit:** 25 Yrs. to 40 Yrs

➤ **Salary Rs.75,000/-per month**

3. Senior Legal Fellow (Annual contractual basis for the Project with a consolidated salary) (No. of Position - 01)

➤ **Essential Qualifications**

- Graduate or Postgraduate degree in Law from a recognized institution
- Minimum five years of litigation experience before Trial Courts, preferably in criminal law practice

➤ **Desirable Qualifications and Roles and Responsibilities**

- Demonstrated proficiency in legal drafting, case analysis, advocacy support, and professional communication
- Ability to work effectively with diverse stakeholders, including incarcerated and marginalized persons
- Willingness to work in custodial and correctional settings as part of field-based legal interventions

➤ **Commitment to access to justice, legal aid, and rights-based engagement initiatives**

➤ **Age Limit:** 25 Yrs. to 40 Yrs

➤ **Salary: Rs. 60,000/-per month**

4. Junior Legal Fellow (Annual contractual basis for the Project with a consolidated salary) (No. of Position - 02)

➤ **Essential Qualifications**

- Graduate or Postgraduate degree in Law from a recognized university
- Two to five years of litigation experience before Trial Courts, preferably in criminal law matters

➤ **Desirable Qualifications and Roles and Responsibilities**

- Strong skills in legal drafting, research, case analysis, and professional communication
- Ability to engage sensitively and effectively with diverse and vulnerable communities
- Willingness to work in custodial and correctional settings as part of field-based legal initiatives

➤ **Demonstrated commitment to access to justice and legal aid interventions**

➤ **Age Limit:** 25 Yrs. to 35 Yrs

➤ **Salary Rs. 50,000/-per month**

5. Social Worker (Annual contractual basis for the Project with a consolidated salary)) (No. of Position - 02)

➤ **Essential Qualifications**

- Degree of MSW (Master of Social Work)
- Prior field experience in criminal justice, rehabilitation, or community

➤ **Desirable Skill**

- Strong interpersonal and documentation skills

➤ **Age Limit:** 25 Yrs. to 35 Yrs

➤ **Salary:** Rs. 45,000/-per month

6. Documentation Officer (Annual contractual basis for the Project with a consolidated salary)) (No. of Position - 01)

➤ **Essential Qualifications**

- Graduate or Postgraduate degree in Law, Social Work, Journalism, Public Policy, Humanities, or a related discipline from a recognized institution
- Minimum two years of experience in documentation, research, report writing, project coordination, or programme management

➤ **Desirable Qualifications and Roles and Responsibilities**

- Excellent drafting, editing, and documentation skills, with the ability to prepare reports, case summaries, policy briefs, and project records
- Preparation and updation of MIS
- Proficiency in data management, record maintenance, and digital documentation tools
- Strong communication and organizational skills, with attention to detail and accuracy
- Ability to coordinate with legal professionals, counsellors, prison authorities, and institutional stakeholders

- Experience in the development sector, legal aid initiatives, human rights work, or access to justice programmes will be preferred
- Willingness to undertake field visits, including visits to custodial and correctional institutions, where required
- Commitment to access to justice, rights-based documentation, and ethical
- Handling of sensitive information
- **Age Limit:** 25 Yrs. to 35 Yrs
- **Salary Rs. 40,000/-per month**

7. Office Support Staff (Annual contractual basis for the Project with a consolidated salary) (No. of Position - 01)

- **Essential Qualifications**
 - Passed Higher Secondary Examination (12th Standard) or equivalent from a recognized board
 - Basic operational knowledge of office equipment and document-handling processes, including photocopying, printing, scanning, and file management
- **Desirable Skills**
 - Willingness to undertake administrative support work related to field activities and custodial visits, where required
 - Commitment to professionalism,
 - confidentiality, and efficient institutional support services
- **Age Limit:** 21 Yrs. to 35 Yrs
- **Salary Rs.30,000/-per month**



Maharashtra National Law University Mumbai

(Established on 27th June 2014 by Government of Maharashtra under Act VI of 2014)

General Terms & Conditions:

1. These appointments are purely temporary, contractual and ad-hoc in nature and shall be for a period of one year. This appointment does not confer any right or claim for regular appointment, continuation, permanency or absorption in the University under any circumstances.
2. All appointments are subject to Rules and Regulations of the University / Government, framed from time to time and subject to the approval of the competent Authority of the University.
3. Candidates shall fill the application form available on the University Website as per the opening and last date mentioned in the advertisement as well as available on the website till **23.09.2026, 23.59pm**, and send the scanned copy of the same along with scanned copy of necessary documents to the email address recruitment2025@mnlumumbai.edu.in (last date as per the advertisement).
4. **No application fees for application. Candidates can apply for multiple posts.**
5. The print out of the Application along with payment receipt (UTR no.) and other relevant documents mentioned in Clause 9 below, shall be submitted in a sealed envelope, in person or by Post, and shall reach positively by 5.00 pm on or before **28.09.2026**, on the following address: **“Registrar, Maharashtra National Law University Mumbai, 2nd Floor, CETTM MTNL Building, Technology Street, Hiranandani Gardens, Powai, Mumbai-400076 (Maharashtra)”**. Tel. no. 022- 25703188.
6. The envelope shall be super-scribed as **“Application for the post of <--name of the post -->”**.
7. Print out of application made in the prescribed format through online mode only will be considered by the University. Applications in other forms such as Bio-data, C.V. and any other offline application will not be considered.
8. Candidates shall affix a passport size photo on the application.
9. Application form shall be accompanied with self-attested copies of the following documents:
 - i. Documents related to educational qualifications, such as Degree/ Diploma certificates, Statement of Marks, other certificates of the relevant examinations (both side photocopies of the Statement of Marks) and any other certificates relating to the educational qualifications.
 - ii. Certificate/s of teaching/ administrative experience issued by the competent

Authority

- iii. Birth / SSC certificate or other Government document as a proof of date of birth
 - iv. In case of change in name of the candidate, a copy of Government Gazette or any other appropriate certificate.
 - v. Bar Council Certificate for the post of **Senior/Junior Legal Fellow**. Registration & experience certificate from Bar where Adv. are practicing showing clearly date and registration to bar and total experience Senior/Junior legal fellow.
 - vi. **For Social Worker** Experience Certificate clearly indicating the period/date of experience as a Social Worker.
 - vii. **For Documentation Officer:** Certificate & experience in documentation / Research / Report writing / project co-ordination / prog. management”
10. As per the Notification No.SRV.2000/CR (17/2000) XII dated 28th March, 2005 issued by General Administration Department, Mantralaya, Mumbai, candidates shall submit the declaration of the small family in the prescribed proforma attached with Application form as Declaration Form “A”
 11. Qualifications, relevant experience and age shall be considered as on the last date of receipt of application.
 12. Candidates furnishing incorrect or false information shall stand disqualified at any stage, even after appointment.
 13. Candidates should check the eligibility criteria carefully while applying for the post. Not eligible candidates will be disqualified at any stage of the recruitment process, even after selection.
 14. Candidates already employed, shall submit their applications through the proper channel or shall furnish a 'NO OBJECTION CERTIFICATE' with the Application Form from the current employer, without which their Application /candidature will not be considered further.
 15. Applications received after the last date of receipt of application, incomplete applications, applications submitted without the required documents and applications not submitted through proper channel/without 'No Objection Certificate' of the employer, will not be considered, and no communication in this regard will be made with the candidates.
 16. Candidates shall bring all original documents submitting with application at the time of the interview for verification of documents, along with two sets of xerox copies of all the documents
 17. Canvassing directly or indirectly will lead to a disqualification.
 18. The University reserves the right to fill or not to fill any of the posts. Also, University reserves right to withdraw any advertised post at any time without assigning any reason. The decision of the University in this regard shall be final.

19. Queries or correspondence in respect of eligibility criteria, issuance of call letters for interview or selection of candidate will not be entertained at any stage.
20. The directives / orders / resolutions / circulars of the Government of Maharashtra issued from time to time, shall be applicable to the said posts.
21. No Correspondence with ineligible candidates will be made by the University.
22. Candidates are requested to refer University website from time to time, as all information and circulars will be notified on the University on its website.
23. The University reserves the right to disqualify any candidate who may have been shortlisted based on wrong or incorrect information provided by the candidate. Persons, who have been selected/ appointed based on wrong or incorrect information supplied by the candidate, may be terminated at any stage or after selection also.
24. The University will not be responsible for either any non-receipt of application sent by a candidate or any delay in receiving the application sent by a candidate, on any account.

The candidates are required to fill up the details on the Google link provided below and print out of the same is to be submitted along with the application form.

Google Link: [Click Here](#)

**For inquiries, and submission of application please contact
recruitment2025@mnlumumbai.edu.in**

